

# County Forms Review

## Application for an Improvement Permit

Rule or Law	
.1937(d)	Owners name
.1937(d)	Owners address
.1937(d)	Owners phone number
.1937(d)	Location of property
.1937(d)	Plat or site plan of property
.1937(d)	Description of existing and /or proposed facility or structure
G.S. 130A-335(f)	Time period permit is valid
.1937(d)	Type of water supply
.1937(d)	Signature of owner or owner's legal representative
.1937(d)	Statement that applicant shall notify health department of:
	1. Wetlands
	2. Any wastewater generated other than domestic sewage
	3. The site is subject to approval by other public agency
G.S. 130A-335(f)	Terms of revocation

## Application for CA

.1937(e)	All of information for IP Application, plus:
.1937(e)	Locations of proposed facility, other proposed structures, and the site for the system showing setbacks to PL or other fixed reference points
.1937(e)	Proposed system as specified by owner or legal representative that meets the conditions of the IP

## Site Evaluation Form

.1937(m)	Is a site evaluation form used to document field work?
.1937(m)	Signed/Dated?

## Improvement Permit

G.S. 130A-336(a)	Plat or site plan
G.S. 130A-336(a)	Description of proposed facility
G.S. 130A-336(a)	Proposed wastewater system
G.S. 130A-336(a)	Location of the proposed wastewater system location
G.S. 130A-336(a)	Design wastewater flow - GPD
G.S. 130A-336(a)	Design wastewater characteristics # BR's, seats, facility type & size, etc
G.S. 130A-336(a)	Conditions for any site modification
G.S. 130A-335(f)	Statement of revocation
.1937(f)	Issued by
.1937(f)	Date issued
G.S. 130A-336(a)	Permit conditions
G.S. 130A-335(f)	Time period permit is valid

## Construction Authorization

.1937(g)	Conditions regarding system type
.1937(g)	System layout
.1937(g)	Location and installation requirements

## Operation Permit

.1937(i)	Type of system
.1937(i)	Conditions for system performance, operation, maintenance, monitoring and reporting.

## Permit Denial Letter

G.S. 130A-335(g)	Is one written?
G.S. 130A-335(g)	Why denied?
.1937(m)	Modifications or alternatives given?
G.S. 130A-335(g)	Formal and Informal Appeal process outlined?
.1937(m)	Written report re: soil and site conditions included?